



# FAQ: Living Income Workshop: Towards a Prosperous Future

7-8 November 2024 | Bogotá, Colombia

## Event Details

### **Q: What is the Living Income Workshop?**

The Living Income Workshop is an in-person event hosted by the Living Income Community of Practice. It focuses on advancing living income initiatives in Latin America through collaborative sessions, discussions, and learning journeys.

### **Q: When and where is the workshop taking place?**

The workshop will be held in Bogotá, Colombia from November 5-8, 2024. For more details, [visit our website](#).

### **Q. Will this event be hybrid?**


No, this event will not be hybrid.

### **Q. Why did you choose Colombia?**

This year, LICOP took a regional focus on Living Income in Latin America. Bogota in Colombia was chosen as it is a transport hub, making it easily accessible to producers and stakeholders both in Latin America and around the world.

### **Q. What about the environmental impact of holding an in-person event?**

Holding an in-person event undeniably has a greater environmental footprint than an online event, especially with an international audience. We have evaluated the pros and cons of this approach and, while most of LICOP's event programme remains online, we believe the benefits of providing an opportunity for you to come together in person outweigh the disadvantages.



With that said, we are committed to reducing the environmental impact of the Living Income Workshop as much as we can. The event will be organised according to ISEAL's Event Sustainability policy, and we welcome suggestions for how we can reduce waste and minimise our carbon footprint.

## **Registration**

### **Q: How can I register for the workshop?**

Spaces for this workshop are limited, therefore we are prioritising stakeholders based on their work in the subject matter. To ensure that key stakeholders are included, we have a multi-step process for registering for the workshop. The first step is to fill out an expression of interest form. Once your expression of interest form is reviewed, you will receive an email notifying you whether your application has moved to the next stage. If successful, you will receive a follow-up email with an invitation to formally confirm your attendance and fill out a Participant Information form.

Please note that expressing interest does not guarantee attendance, and you should wait to receive a confirmation email before making any travel arrangements.

### **Q. How will I know if my registration is confirmed?**

Once your expression of interest is reviewed, you will receive an email confirming or denying your application. If your application is confirmed, this email will include an invitation to formally confirm your attendance and fill out a Participant Information form . Please ensure you complete the registration form and receive a final confirmation email, confirming your place as a workshop attendee, before making any travel plans.

### **Q. Can I register at the event?**

Please do not come to the event without receiving confirmation of your attendance from LICOP. Please do not attend without a valid ticket.

### **Q: Are there any fees to attend the workshop?**

No, there are no fees to participate in the workshop. Please note that there are fees associated with the learning journeys. Contact your learning journey lead for more details on any fees.



## **Travel and Accommodation**

### **Q: Will there be support for booking travel to Bogotá?**

Unfortunately, we do not offer travel booking support. Attendees are responsible for arranging their own travel.

### **Q. Will there be any travel grants or financial assistance available for attendees?**

LICOP does not offer travel grants or financial assistance for this workshop. Attendees are responsible for covering their own travel and accommodation expenses.

### **Q. I need a visa to travel to Colombia. Can LICOP support my application?**

Unfortunately, LICOP cannot support VISA applications. Information for Visa application in Colombia can be found [here](#).

### **Q: Are there recommended hotels or lodging options near the event venue?**

The workshop is hosted at [Morrison 114](#), and the venue has rooms available for participants to stay at a discounted rate. To book a room with them at a discounted rate, contact Magaly at [gerentecuenta5@hotelescosmos.com](mailto:gerentecuenta5@hotelescosmos.com) and say that you are coming to the event organised by ISEAL.

## **Event Location**

### **Q: What is the address of the event venue?**

The workshop is being hosted at [Morrison 114](#). Address: Avenida 19 No 114 06, Bogota 110010 Colombia.

## **Health and Safety**

### **Q: What health and safety measures are in place for the event?**

There are no specific health or safety measures related to COVID-19 for this event at this time. However, we recommend following general health guidelines.



### **Q: What should I do in case of an emergency?**

Emergency contacts in Bogotá include:

- Immediate Attention Center: 156
- Civil Defence: 144
- Tourist Police: (571) 337 4413, 243 1175
- Red Cross: 132
- Police, Ambulance, Fire: 123

### **Additional Information**

#### **Q. Will meals be provided during the workshop?**

Yes, lunch and light refreshments will be provided during the workshop. Please inform us of any dietary requirements or preferences during your registration process.

#### **Q. I have special accessibility needs/dietary requirements; can you accommodate me?**

Please email, [livingincome@isealalliance.org](mailto:livingincome@isealalliance.org) with further information and our team will be able to assist you.

#### **Q: Is there a dress code for the event?**

The dress code is business casual. Please dress comfortably while maintaining a professional appearance.

#### **Q: Are there any materials I need to bring?**

We recommend bringing a notebook and any relevant documents or materials you may need for discussions. The venue will provide a notebook and pen for participants.

#### **Q. Can I cancel my registration?**

If you need to cancel your registration, please notify us as soon as possible. This allows us to offer the spot to someone else on the waiting list.



## Contact Information

### **Q: Whom should I contact for more information?**

For further inquiries, please contact us at [livingincome@isealalliance.org](mailto:livingincome@isealalliance.org) .